



**MG Car Club Canberra Inc
Committee Meeting Outcomes – 5 December 2017**

President: Greg Whitfield (GW), Vice President and Motorsport Coordinator: Kent Brown (KB) Treasurer: Brian Calder (BC), Secretary: Simon Braun (SB), Committee & Display Events: Laurie Gardiner (LG), Committee & Editor: Mark Horsfield (MH), Committee & Membership: Trevor Clement (TC)

Item	Minutes
1. Attendance	<p><i>"Quorum requirement: Four Committee members, of which one must be a member of the executive."</i></p> <p>Apologies: Nil</p>
2. Confirm Minutes	<i>3 October 2017 Committee meeting minutes confirmed.</i>
3. Matters Arising	<p><i>The following provides a summary of new matters arising from the last committee meeting as well as ongoing action items.</i></p> <p>Matters Arising –</p> <ul style="list-style-type: none"> • Need a white board for the workshop. LG to obtain prior to next workshop day.
4. Matters Under Review	<ul style="list-style-type: none"> • Update of by-laws for Pride of Ownership trophy (TC). Complete. MH to upload to web site.
5. President	<ul style="list-style-type: none"> • TBD – Committee decision to withdraw official presence at TBD. Still a good turn out from the Club. Need to decide when annual club Concours d'Elegance and Pride of Ownership events will be held. Proposal to hold at Wheels on 4 Mar 2018. Agenda item for General Meeting. • Christmas club meeting 14 Dec 17. Please bring a plate e-mail to be send (SB). • Workshop day 16 Dec 17. SB to send message. • Sunday Breakfast Venues. Mike Lawless contacted and no issues from Committee perspective. Poppies and Arboretum were preferred locations. • Annual Return A01095 – FNFA.
6. Treasurer	<ul style="list-style-type: none"> • Treasurer's Report attached. • Recommendation to conduct a Budget Review as an Agenda Item for the Committee in Mar, Sep and Dec. <ul style="list-style-type: none"> ○ The 'papers' for the Budget Review is the ledger in Drop Box which has the Budget embedded. ○ Committee reviewed budget and no issues raised. ○ MensLink charity support (\$333 additional available from Spring Time Tour) .SB to contact for banking details.

6.1 Accounts for approval	<ul style="list-style-type: none"> • The following expenditure was approved: <ul style="list-style-type: none"> ○ Listed expenses as per attached Treasurers report approved. ○ Tappet Chatter postage costs - \$40. ○ General meeting supper - \$50. ○ Refund of \$65.68 to LG for consumables for TBD. ○ Refund of \$40 Christmas raffle. • Purchase of portable generator – LG advised KB has purchased.
6.2 Membership review/costs	<ul style="list-style-type: none"> •
6.3 Other	
7. Secretary	<ul style="list-style-type: none"> • Due to absence at next General Meeting BC has offered to act as Secretary. He also offered to be the default a/Secretary in the absence of SB. <ul style="list-style-type: none"> ○ Committee approved this proposal.
Correspondence	<ul style="list-style-type: none"> • See attached list.
Monthly meeting schedule for next 3 months:	<p>Speakers for the following meetings are:</p> <ul style="list-style-type: none"> • Dec 17 – no speaker but GW to show slides of Spring Time Tour. • Feb 18 – KB to speak about 1939 Grand Prix. • Mar 18 - Ian Moon (suspension and wheel alignment). LG to arrange. • Malcolm Robertson to speak on pre-war meeting.
Membership	<p>Members (as at 5 December 2017):</p> <p>4 Honorary, 7 Life, 85 Single (ordinary), 69 Family Memberships, 18 Associate Members, (268 total members with 35 Ineligible to vote).</p> <p>Quorum of 10% of eligible members = 22.</p>
Other	<ul style="list-style-type: none"> • Master database – to be solely maintained by TC.
8. Motorsport Coordinator	<ul style="list-style-type: none"> • Russell McKinlay issue at recent club event was explained by KB. Issue was a TISC matter and did not relate to MGCCC. Issue resolved. • Motorkhana 19 November 2017 - financial reconciliation completed includes a cash payment to the Girl Guides for the sausage sandwiches, bacon sandwiches, hash browns, coffee, tea, drinks etc. provided gratis to the 11 club members acting as officials (total \$87.50). • Another small excess on this occasion (\$237.50) due to the 31 competitors. However, a few flags broken that will require replacement. Bulk printing of master record sheets, competitor instruction, individual record stickers, scrutineering check lists etc. will reduce the “profit” but provide stock for the next four motorkhanas i.e. all of 2018. • Two renewing Associate Members, Jennifer Rebbeck (# 416 from 2016) and Daniel Robertson (#331 from 2017). There are also three new Associate Members, Paul Thorne, John Torne and Stephen Madden as a result of their participation in the motorkhana. • Dates for 2018 to be published on Website (MH).

9. Social Coordinator	<ul style="list-style-type: none"> • Thursday 7 December, Club BBQ at Black Mountain Peninsular. BYO event. KB & SB apologies. • 7 Jan 18 - Café Enjoy at Gold Creek. • Summernats details TBA. • Australia Day 2018 picnic to Yass. Proposal form LG to use Queanbeyan Park. GW to speak to organisers.
10. Display Events	<ul style="list-style-type: none"> • TBD 2017 – 42 cars signed up to original event. A number of MGCCC members attended TBD anyway. To be raised at General Meeting. • MG Car Club of Canberra to showcase cars at the Old Bus Depot Markets on Sunday 14 January 2018 to coincide with the Portobello Road Event. • Tuggeranong Festival – no information received to date. • Mike Lawless to push out e-mail in December for January 2018 events. GW to action.
11. Editor	<ul style="list-style-type: none"> • Hard copy TC is manipulated to e-copy. Proposal to print exactly the same version for all members. After discussion it was decided that the status quo will remain as the extra printing and postage costs is not comensurate with the benefit.
12. Web Master	<ul style="list-style-type: none"> • Normal round of bogus emails. Committee to note and beware.
13. Standing Business	
CACTMC	<ul style="list-style-type: none"> • Neither reps have attended recent meetings. Do not have forecast of business which makes attendance less valuable. • As discussed at the November meeting of the CACTMC the 2017/2018 committee have reviewed the report provided by the CACTMC Operational Review 2017 working group, and are unanimously of the opinion that it should be circulated to all affiliates for comment. This recommendation was discussed by the delegates present, and they unanimously agreed with the recommendation, and determined that affiliates should be requested by the committee to submit written responses by COB 9 February 2018 • <i>“With respect to the Review, the Committee agreed that the updated edition (with changes to the typos in the Annex) should be circulated to the clubs, requesting their comments by 9 February 2018. This will give adequate time over the Xmas break for clubs to achieve the deadline. President to send copy of the review to all delegates with the request for comments by 9 Feb 18.”</i> • SB to circulate report to Committee. Responses to BC to draft response and present to next Committee Meeting.
Natmeet	<ul style="list-style-type: none"> • Registrations now open details will be posted on the MGCC Tasmania Web Site • Mick O’Brien is possibly attending.
CRS events approval	<ul style="list-style-type: none"> • As per Tappet Chatter.
MGTYme	<ul style="list-style-type: none"> • Terms of Reference were approved by the Committee (attached). For General Meeting agenda (SB) • Committee nominees – BC, KB, SB, MH, LG, Ewan Ward and Malcolm Robertson

	<ul style="list-style-type: none"> • \$1000 paid to Rydges Capital Hill to reserve venue. • Mecure advised of reasons for not selecting the hotel for the event.
14. General Business	<ul style="list-style-type: none"> • Use of vehicles for formals requires the requisite licence. RTA are checking. • Tony Argyle now home from hospital. • Offer to members to transport to monthly meetings. Individual committee members to approach club members to ask if they want support.
Committee absences	<ul style="list-style-type: none"> • SB and TC absent from the General Meeting.

MG CAR CLUB CANBERRA Inc

SUMMARY OF CORRESPONDENCE – NOVEMBER 2017

INWARDS CORRESPONDENCE

Item	Referred to
Many complimentary e-mails concerning the Committee decision to not support TBD due to weather	SB
MGB engine heads available from Peter Campbell e-mail from KB	Committee
Motorkhana 19 November 2017 reconciliation from KB	BC, SB, TC
Update on Tony Argyle from LG	Committee
Southern Highlands Visitor info snapshot offer to support from Mick O'Brien	Greame Corbett
CACTMC AGM Minutes	GW, SM, BC

OUTWARDS CORRESPONDENCE

Item	Author
Communications to members and organisers ref TBD	LG & SB
Email to Grant Battersby re offer of magazines, polite decline	GW

**SUMMARY OF RECORDABLE COMMITTEE DISCUSSIONS
BETWEEN COMMITTEE MEETINGS**

Matter	Action
Decision to not conduct club Concours d'Elegance and Pride of Ownership at TBD due to bad weather	Committee

MG Car Club Canberra Inc

Treasurer's Report for December 2017 Committee and Club Meetings

This Report is for the month ending 30 November 2017.

Previous month ledger & bank closing balance (31 October 2017)

\$8860.97

Receipts in November 2017

- \$4.42 Bank interest
- \$450.00 Events- Social. (Return of STT advance)
- \$335.75 Events- Social. (Surplus STT money for either refund to members or to Menslink)
- \$1917.50. Events- Sport. (Motorkhana receipts incl 6 memberships & CAMS licences)
- \$126.00 Regalia Receipts
- **Total: \$2833.67**

Expenses in November 2017

- \$54.85. Events – Monthly Meetings. (October supper costs)
- \$100.00 Postage Expenses. (Stamps for Tappet Chatter postage)
- \$950.00 Events – Sport. (TISC venue hire for Motorkhana)
- \$731.25. Assets (Purchase of generator & oils/petrol)
- \$138.95. Events – Sport. (Printing of motorkhana forms)
- \$1120.00. Events – MG TYme. (Rydges Capital Hill - dinner function deposit)
- \$360. Events – Sporting. (CAMS licences)
- **Total: \$3455.05**

Ledger closing balance 30 November 2017

\$8239.59

All monies received were banked.

One un-presented cheque #272 for \$360.00 sent 20 November 2017 (CAMS: Events -Sport).

Bank statement closing balance 30 November 2017

\$8599.59 [\$8239.59+\$360.00= \$8599.59]

Term Deposit closing balance per bank statement 30 November 2017

\$32,111.82 (6mth commencing 19 Oct 2017 @2.2%. Matures 19 April 2018).


Net cash at the two Bendigo Bank accounts 30 November 2017

\$40,711.41

No un-reported debtors or creditors.

Reportable occurrences & payment approvals requested

- Contract for MG TYme 2018 dinner function signed



Brian Calder
Treasurer, MGCCC
30 November 2017

**Terms of Reference
for the 'MG TYme 2018' Sub Committee
of the Committee of MG Car Club Canberra Inc**

Purpose and limitations of Sub-Committee

- The sub-Committee is formed to plan and conduct a non-competitive social event to be known as 'MG TYme in Canberra 2018'.
- The event is to be conducted in accordance with the approval of the Club Committee recorded in the Minutes of the November 2017 Club Committee meeting.
- The Club Constitution is to be observed in all matters, specifically including the normal Club approval process for the expenditure of Club funds. Sponsorship of the event may be sought and any such sponsorship received is to be included and managed as event revenue.
- The sub-Committee has the authority, on behalf of the Committee, to communicate with other MG Clubs and relevant organisations concerning the event.

Sub-Committee composition and functioning

- The sub-Committee must include at least one member of the Club Committee and will comprise only those persons formally appointed to the sub-Committee by the Club Committee.
- The sub-Committee is to appoint a Chair of the sub-Committee.
- The sub-Committee is to appoint and maintain a single point of contact for the Committee. This single point of contact does not need to be the Chair of the sub-Committee.

Sub-Committee reporting and communication

- The sub-Committee is to report to the Committee and to take any directions from the Committee that are advised to the sub Committee. Directions will normally be given in writing but may be oral.
 - The sub-Committee is to provide an event update to the Committee at each Committee meeting.
 - The sub-Committee is to provide an event update to Club members in each edition of Tappet Chatter from December 2017 until September 2018.
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- On completion of the event the sub-Committee is to provide a report on the event to the Committee. The report is to include a financial reconciliation and a recommendation concerning whether the Club should host the event again in 2020.